

**IME 2017 – 21st International Congress on Insurance: Mathematics and Economics
& IME Educational Workshop**

Vienna, Mon–Wed, July 3–5, 2017 & Thu–Fri, July 6–7, 2017

<https://fam.tuwien.ac.at/ime2017/>

Information for Speakers

Dear IME 2017 speakers,

please find below some information:

Duration of talks

- Contributed talks: max. 25 minutes including Q&A [Questions & Answers]
- Plenary talks: max. 60 minutes incl. Q&A
- Plenary lectures at IME 2017 Workshop: 2 x 90 (Goulet: 2 x 120) minutes incl. Q&A

Rooms and equipment:

The talks of the IME 2017 Conference are in various lecture halls at the conference venue ("Freihaus" building): <https://fam.tuwien.ac.at/ime2017/venue.php>

Plenary talks will take place in the main lecture hall "Freihaus Hörsaal 1" – the other rooms will be announced shortly before the IME event starts and there will be information signs in the building.

All of the rooms will be equipped with blackboard, chalks, presentation laptop, presenter with laser pointer and projector (1920*1200 pixels, 16:10 aspect ratio).

We have different presentation laptops, some are using the MS Windows operating system others are using Linux (please mind, that PowerPoint files might not work accurate – special fonts are shown correct onyl if they are embedded). All laptops have an up-to-date Firefox browser installed. There is WiFi in all rooms and presentation laptops can go online if necessary.

It is possible to use your own laptop (e.g. if you want to show live simulations, movies etc.).

Note that projectors have the following connectors:

VGA (16 x 8 mm²) and HDMI (Typ A ,14 x 4,5 mm²).



Slides and upload:

Please bring the last version of your slides on a USB flash drive directly to your talk.

To be on the safe side, we ask you to upload your slides (final or almost-final versions) for us through the following **upload link**:

- https://owncloud.tuwien.ac.at/index.php/apps/files_drop/bkqiempinya

Please use the following **file name**:

- **FAMILYNAME_First_Middle_Names__version-id.pdf**

Please let the file name start with your family name. We suggest to also add a version number in the file, especially if you are not sure that the file is already the last version. As version-id we suggest v1 for first version, v2 for 2nd version, and so on. You can also use the date in the form of 20170626a, 20170626b, 20170627a, ...

You can already find speakers as well as a preliminary program and abstracts on <https://fam.tuwien.ac.at/ime2017/speakers.php> and [/program.php](#).

In case of any problem (your name/talk is missing, typo/mistake at abstract,...) please contact us as as soon as possible.

With best regards,
Sandra

(Ms. Sandra Trenovatz, IME 2017 conference & workshop secretary, ime2017@fam.tuwien.ac.at)